

## **Sales Support Intern (6-Week Internship Programme)**

**Location:** Cambridge (hybrid working available)

**Duration:** 6 weeks (fixed-term internship)

**Hours:** Full-time, 37.5 hours per week

**Reporting to:** Head of Business Development

### **Role Overview**

We are looking for a motivated and detail-oriented Sales Support Intern to join our team for a 6-week programme. This is an excellent opportunity for someone at the start of their career to gain hands-on experience in business development, research, and data management within a purpose-driven organisation.

You will play a key role in supporting our sales and partnerships activity by researching potential employer partners, identifying key contacts, and helping us maintain high-quality data within our systems.

### **Who We're Looking For**

This role is ideal for someone aged 18–21 who is:

- A recent school leaver (A-levels) or early-stage university student/graduate
- Interested in business, sales, marketing, or social impact work

### **Support & Supervision**

You will receive:

- A structured induction and clear onboarding
- Regular check-ins and guidance from your line manager
- Defined tasks and outcomes for the 6-week period

### **Additional Information**

This is an entry-level internship designed to provide meaningful work experience. No prior professional experience is required - just enthusiasm, reliability, and a willingness to learn.